

# BOARD OF ELECTIONS

**Linda J. Sutton**  
CHAIR

**Frank M. Dickerson**  
SECRETARY

**Jerry D. Jordan**  
MEMBER



**Robert H. Coffman**  
Director of Elections

**Lamar Joyner**  
Deputy Director

## FORSYTH COUNTY BOARD OF ELECTIONS BOARD MEETING – September 14, 2010

Present: Linda J. Sutton, Chair  
Jerry D. Jordan, Member

Staff: Rob Coffman, Director of Elections  
Lamar Joyner, Deputy Director  
Judy Speas, Senior Office Assistant

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### Call to Order

The Chair called the meeting to order at 1:15 PM in the Cooper Cardwell Elections Room.

### Approval of Minutes

The Board reviewed the minutes for August 6 and August 25, 2010. Ms. Sutton requested any corrections or additions to the minutes. Mr. Jordan moved to approve the minutes. Ms. Sutton seconded the motion. The motion passed unanimously.

### Approval of Ballot

Mr. Coffman distributed the 2010 General Election ballot draft for board member approval. In reviewing the ballot, he explained that there would be 30 ballot styles printed on both sides of 17" paper representing all jurisdictional districts of Forsyth County. The ballot would include one state-wide Constitutional amendment, one county-wide library bond referendum and the instant run-off voting for the Court of Appeals Judge-Wynn seat. Mr. Coffman stated that additional instructions would be distributed to all voters explaining the IRV Ballot and confirmed that the State Board of Elections had approved the ballot. Mr. Jordan moved to approve the 2010 General Election ballot. Ms. Sutton seconded the motion. The motion passed unanimously.

### One Stop Grant

Mr. Coffman explained that the General Election One Stop Grant application had been approved by the State Board of Elections. Forsyth County Board of Elections would receive \$17,747.10 to be able to staff and deliver equipment to operate the seven satellite sites during the last week of early voting for the General Election. Mr. Coffman explained that the satellite sites had been reserved and newspaper advertisements would begin this week. The staff would continue to set up and test the equipment for the one stop sites.

### Internal Audit

Mr. Coffman presented the Board with the Internal Audit Report for the fiscal year ending June 30, 2009. The areas reviewed were limited to procurements, cash receipts, timekeeping, and fixed assets. Mr. Coffman explained the audit document and how several changes in office procedure had been implemented to make improvements. This would include monthly reconciliation of cash receipts and segregation of duties in timekeeping for employee leave.

### Voter Registration Drive

Mr. Coffman explained that a letter regarding Voter Registration and pre-registration of 16 and 17 year olds had been mailed to the county high schools by Jacob Wright, the Training Specialist. September had been designated as the month for a Voter Registration Drive by Governor Beverly Perdue and the legislature. Ms. Sutton stated that September is the month that all Civic classes cover voting in the fall curriculum. Also, several advocacy groups would be active with voter registration in area high schools. Mr. Coffman stated that the office would offer voter registration forms to the schools. The schools would be responsible for setting up registration tables.

#### Instant Run-Off Voting

Mr. Coffman explained that the State Board of Elections will send a recommendation for the computation of instant run-off voting for the iVotronic voting machines. A vote image log page could be printed for each iVotronic voter in computing the instant run-off vote. Mr. Jordan questioned the process of computing the instant run-off final votes. The process of computing the final M100 votes would be post canvass day. Only the first column results of the instant run-off voting would be publicized on Election night. Mr. Coffman stated that the precinct workers would receive additional training on instant run-off voting.

#### Other Business

Hazel Fishel, Chief Judge of Precinct 709 – Ward Elementary, attended the meeting. She explained to the Board that the facility was not able to provide convenient parking and room location for voters. The Board discussed that some closer parking may be reserved at the site which would be helpful to the voters. Mr. Coffman explained that it is always preferable to use a county owned facility rather than a privately owned location. However, the Board would probably need to move Precinct 709 in the near future. Ms. Sutton stated that extra signage would be placed to indicate the reserved parking for the precinct.

#### Adjournment

Ms. Sutton moved to adjourn the meeting. Mr. Jordan seconded the motion to adjourn. The motion passed unanimously and the meeting was adjourned at 2:00 PM.

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Linda J. Sutton, Chair

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Frank M. Dickerson, Secretary

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Jerry D. Jordan, Member