



FORSYTH COUNTY BOARD OF ELECTIONS

BOARD MEETING

Agenda

January 21, 2021 – 05:00 p.m.

1. Meeting Called to Order
2. Pledge of Allegiance
3. Moment of Silence
4. Public Comments

If you wish to speak, please click on this link <https://meet.google.com/orf-oyvf-oxd> at 4:45 pm on the day of the meeting and inform the Board Clerk. You will be recognized to speak during the public comment period in the order you have joined the meeting. The Chairperson will also ask for any additional speakers before the meeting is called to order.

5. Approval of Meeting Minutes
6. Presentation of FY2022 Strategic Goals
7. Other Business
8. Closed Session
9. Adjournment

FORSYTH COUNTY BOARD OF ELECTIONS
Meeting Minutes
January 21, 2021 – 5:00 p.m.

Meeting Called to Order

A meeting of the Forsyth County Board of Elections was called to order on January 21, 2021 at 5:00 p.m. with Chairperson Campbell presiding.

Board Members in attendance: Chairperson Susan Campbell, Secretary Robert Durrah, Member Stuart Russell, Member John Loughridge, and Member Catherine Jourdan (via video conference)

Staff Members in attendance: Director Tim Tsujii, Deputy Director Michelle Bobadilla, and Danielle Malone.

Guest in Attendance: Marcy Jackson – Human Resources Deputy Director

Pledge of Allegiance

Chairperson Campbell led the Pledge of Allegiance.

Moment of Silence

Chairperson Campbell called for a moment of silence.

Public Comments

Chairperson Campbell called for public comments. There were no public comments.

Approval of Meeting Minutes

Secretary Durrah moved to approve meeting minutes for October 27th, 2020, October 29th, 2020, November 2, 2020 November 3, 2020, November 12th, 2020, November 13th, 2020, November 19th, 2020, November 23, 2020 and December 2, 2020 with the changes requested by Chairperson Campbell; Member Russell seconded; **Motion carried unanimously.**

Presentation of FY2022 Strategic Goals

Director Tsujii presented to the board the department's strategic goals for FY2021-22. He explained that these initiatives were reviewed and discussed with staff, the County Manager's Office, Human Resources Department, and Budget Department. The first initiative was to effectively administer the October 5, 2021 City of High Point Primary, November 2, 2021 Municipal Election and March 8, 2022 Primary Election. The second initiative was to continue to expand online services for the public and poll workers by implementing an online notification system. The third initiative was to develop and implement North Carolina's first Election Academy. Danielle Malone, Election Training Specialist, gave a brief overview of the 6-week program for community members to learn more about the elections process. The third initiative was to effectively administer the appointment of Precinct Judges for the 2021-2023 term and to establish a Help Desk Official program. Lastly, the fourth initiative was to prepare and effectively implement precinct boundary changes and redistricting enacted by the General Assembly based on the 2020 Census data.

Other Business

Director Tsujii presented to the board a five-year plan for the Board of Elections requested by Secretary Durrah. The points discussed were 1) Professional development of the BOE staff – state and national

certifications, 2) Expansion of precincts in Forsyth County3) Expansion of storage and workspace for the Board of Elections, 4) Implementation of a precinct official's certification program in partnership with Forsyth Tech, 5) Development of a precinct officials portal, 6) Development of a supplemental online precinct officials training program 7) Development of a write-in tracker and, 8) a Move the Vote initiative in partnership with local realtors.

Director Tsujii requested the board to go into closed session pursuant to §143-318.11, to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee. Member Russell moved to go into closed session; Secretary Durrah seconded; **Motion carried unanimously.**

Member Russell moved to adjourn the meeting following the completion of the closed session; Member Loughridge seconded; **Motion carried unanimously.**

Meeting adjourned at 5:32 pm.

Approved:

s/Susan Campbell
Chair

s/Robert Durrah
Secretary

s/Stuart Russell
Member

s/John Loughridge
Member

s/Catherine Jourdan
Member