



FORSYTH COUNTY BOARD OF ELECTIONS

Special Virtual Board Meeting Agenda

March 23, 2022 – 2:00 p.m.

1. Meeting Called to Order
2. Approval of Ballot Printing Services Contract
3. Approval of Polling Place for Precinct 403
4. Other Business
5. Adjournment

FORSYTH COUNTY BOARD OF ELECTIONS
Meeting Minutes
March 23, 2022 – 2:00 p.m.

Meeting Called to Order

A special meeting of the Forsyth County Board of Elections was called to order on March 23, 2022 at 2:00 p.m. with Chairperson Durrah presiding.

Board Members in attendance: Chairman Robert Durrah, Secretary Catherine Jourdan, Member Chad Doomy, Member Alfred Harvey, Member Adam Draper

Staff Members in attendance: Director Tim Tsujii, Deputy Director Michelle Bobadilla, Tricia Starkey

Approval of Ballot Printing Services Contract

Director Tsujii stated that terms of agreement with AlphaGraphics of Raleigh has changed to include the following amendments: 1- Term Length not to exceed the amount of \$80,000.00 and; 2- Agreement to automatically renew annually with 1-year terms; both parties requiring thirty days' notice of cancelation of terms. This will provide a seamless renewal process and allows for the contract to cover the election year instead of the previous terms through the May 2022 primary - Contract to be reviewed with Board yearly in addition to informal bid process every five years with Forsyth County. For the purpose of the minutes, Member Draper requested for the oversight and review of this contract on an annual basis.

Member Jourdan moved to approve the resolution between Forsyth County Board of Elections and AlphaGraphics of Downtown Raleigh (Capital Marketing Solutions, LLC), Member Harvey seconded;

Motion carried unanimously.

Approval of Polling Place for Precinct 403

Deputy Director Bobadilla shared with the Board that JF Kennedy School, which was previously used for precinct 403, is undergoing remodeling/construction and will not be available for use as a polling place. She therefore requested approval of Rupert Bell Neighborhood Center as a polling place for precinct 403, mentioning that the location is ADA accessible, provides ample voter parking and ease of access for curbside voting.

Member Jourdan moved to approve Rupert Bell Neighborhood Center for precinct 403 location; Member Doomy seconded; Rollcall requested by Chairman Durrah; **Motion carried unanimously.**

Other Business

Deputy Director Bobadilla informed the Board of two precinct locations that had changed names: Precinct 091 and 402. Precinct 091, previously named as Tobaccoville Community Center is now Alice Watts Tuttle Community Center; and precinct 402, previously named as 14th Street Recreation Center is now Minnie Lee Davis Harris Recreation Center. Voters in the affected precincts will be notified by mail.

Adjournment

Meeting adjourned at 2:35 p.m.

Forsyth County Board of Elections – March 23, 2022 Meeting Minutes

Approved:

s:/Cathrine Jourdan

Secretary

s:/Chad Doomy

Member

s:/Alfred Harvey

Member

s:/Adam Draper

Member